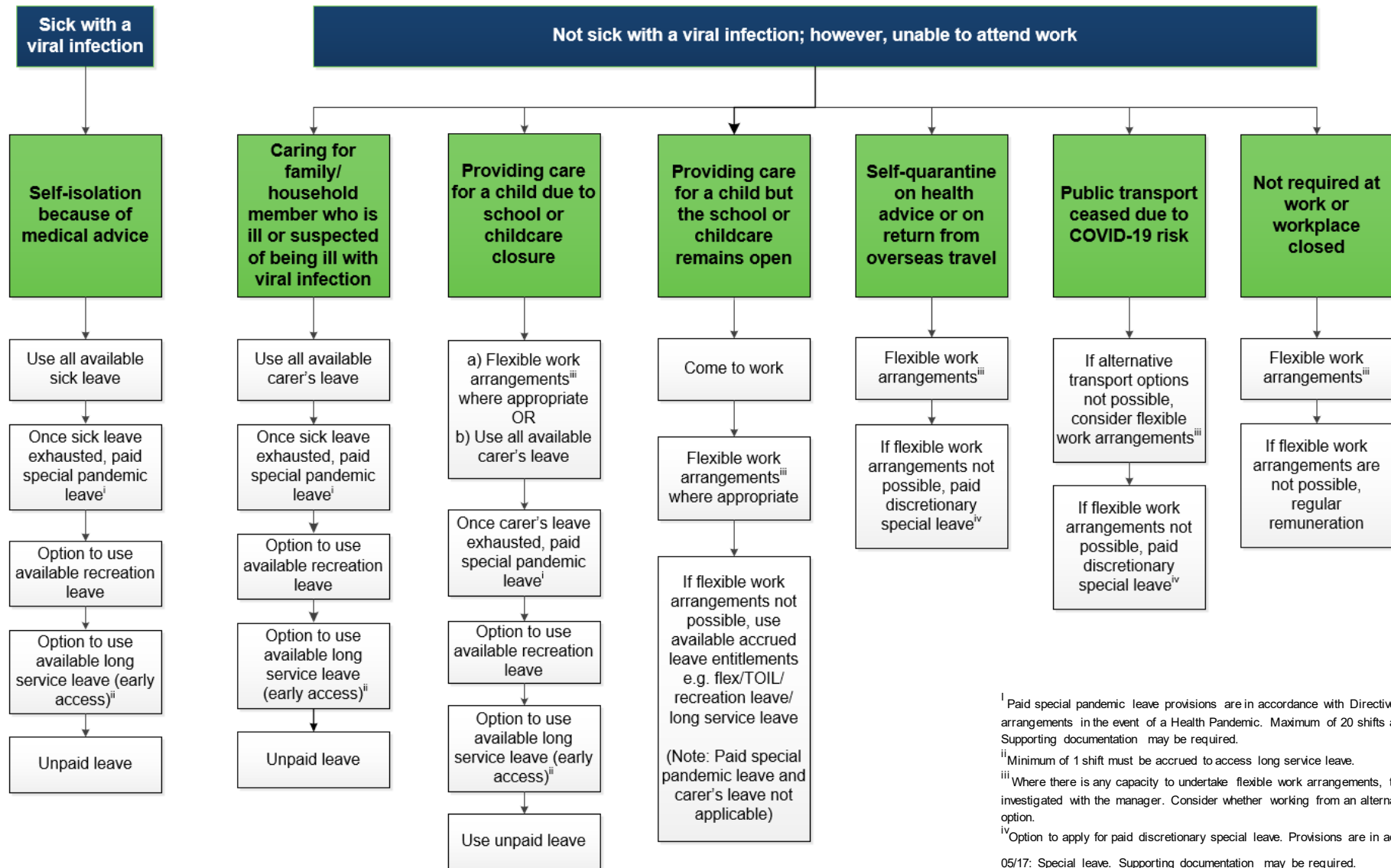


Employee leave options for leave due to COVID-19

Permanent and temporary, full-time and part-time employees



ⁱ Paid special pandemic leave provisions are in accordance with Directive 01/20: Employment arrangements in the event of a Health Pandemic. Maximum of 20 shifts across all leave reasons. Supporting documentation may be required.

ⁱⁱ Minimum of 1 shift must be accrued to access long service leave.

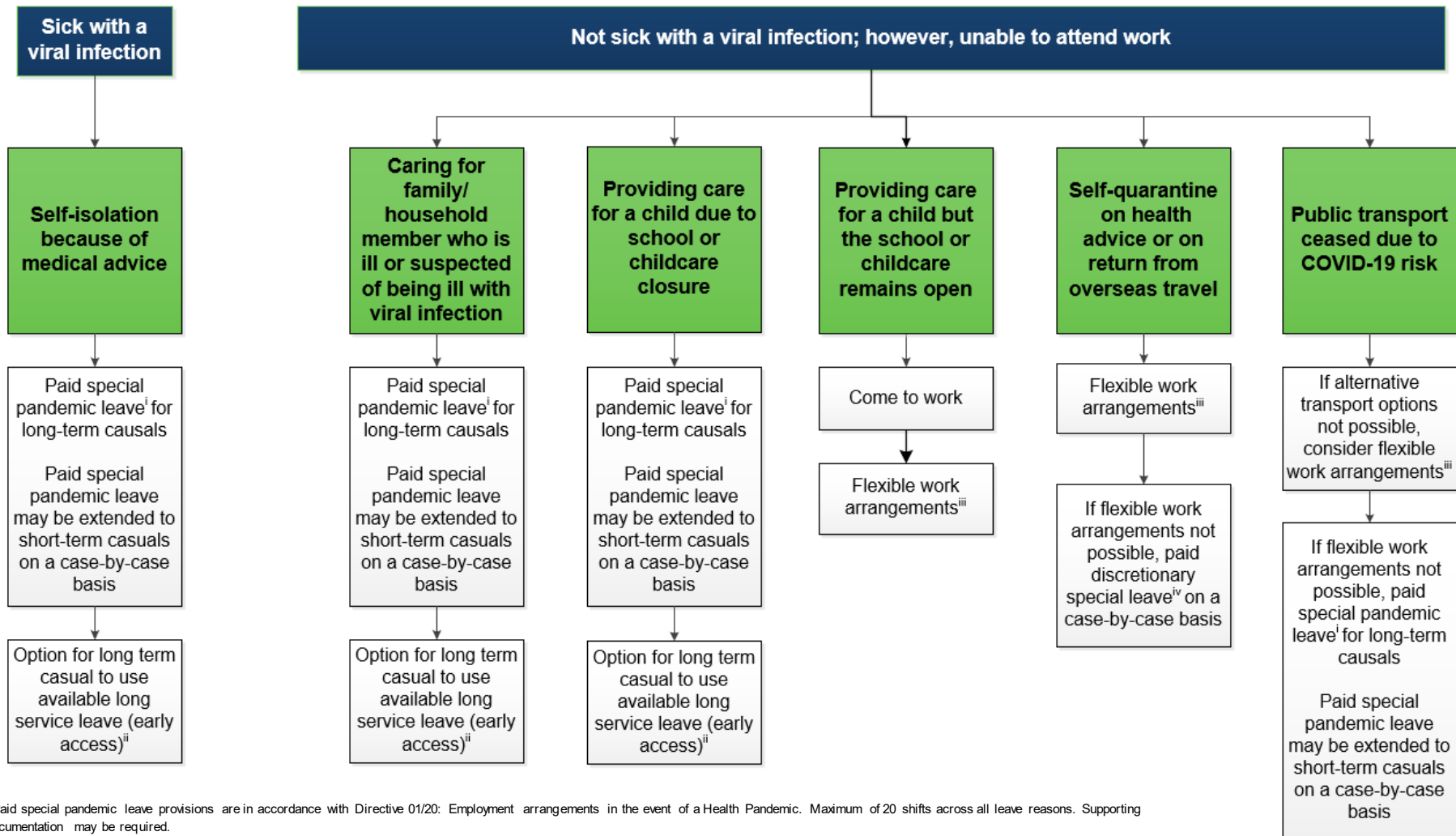
ⁱⁱⁱ Where there is any capacity to undertake flexible work arrangements, this should be investigated with the manager. Consider whether working from an alternative location is an option.

^{iv} Option to apply for paid discretionary special leave. Provisions are in accordance with Directive 05/17: Special leave. Supporting documentation may be required.



Employee leave options for leave due to COVID-19

Short-term and long-term casual employees



ⁱ Paid special pandemic leave provisions are in accordance with Directive 01/20: Employment arrangements in the event of a Health Pandemic. Maximum of 20 shifts across all leave reasons. Supporting documentation may be required.

ⁱⁱ Minimum of 1 shift must be accrued to access long service leave.

ⁱⁱⁱ Where there is any capacity to undertake flexible work arrangements, this should be investigated with the manager. Consider whether working from an alternative location is an option.

^{iv} Option to apply for paid discretionary special leave. Provisions are in accordance with Directive 05/17: Special leave. Supporting documentation may be required.

