

# Board Director Advertisement – casual vacancy

## AUSTRALIAN MEDICAL ASSOCIATION QUEENSLAND

- Brisbane
- Organisation Type: Not for profit
- Remuneration: Expenses only

### **About AMA Queensland:**

AMA Queensland is a highly reputable, not-for-profit membership organisation for doctors. As a membership organisation, AMA Queensland provides professional support and representation to our members, through advocacy, member services (such as training and workplace support), promotion and leadership.

The governance and stewardship of the organisation is vested in an experienced Board with a strong strategic focus.

AMA Queensland is committed to achieving diversity, equity and inclusion on its Board and encourages all members to consider this role.

### **Composition of the Board:**

The AMA Queensland Board is a Queensland Board comprised of up to eight Board members, including the AMA Queensland President, Vice President, Board Chair and up to five appointed directors (who are medical practitioners) and up to two skilled directors (who can be non-medical practitioners) to a total of eight directors. Board members are appointed based on their skills, experience and expertise that will best complement the Board to effectively achieve its goals.

We are currently seeking to appoint a medical practitioner (**who must be an AMA Queensland member**) to a casual vacancy position on the AMA Queensland Board. It is expected that the nominee is willing to contribute to the growth of the organisation and be part of one or more Board committees.

### **Time Commitment:**

The Board usually meets six times per year in Brisbane. Meetings are held face to face, although on occasions directors attend by tele/video-conferencing.

While this is a casual vacancy until the May 2021 AGM, Directors are appointed for a term of two years (except for casual vacancy positions). Board Directors can serve on the Board for a maximum of 3 consecutive terms, if re-elected / re-appointed at the end of each term.

Directors are generally expected to participate in one or more of the Board's committees, which include: Finance Risk & Audit, Nomination & Remuneration and Governance.

**Duration of Tenure:** This is a casual vacancy which expires in May 2021.

### **Remuneration:**

Voluntary (some travel expenses can be reimbursed for Board members located outside Brisbane).

**Desired Skills for all Board Members:**

- Previous experience on Boards and / or senior management experience;
- Completion of AICD company directors' course, or equivalent, is preferred; and
- Affinity with the aims and objectives of the Association.

**Personal Qualities for all Board Members:**

- A commitment to the Association's mission, vision, core purpose and strategic plan;
- A commitment to dedicate sufficient time to attend all board meetings and any other meetings as called by the Chair;
- Flexibility, tact, impartiality, diplomacy and confidentiality;
- Good listening and interpersonal skills;
- An ability to focus on material issues and not "sweat the small things";
- An ability to see the "big picture";
- An ability to influence effectively at the board table;
- An openness to consider alternative viewpoints; and
- An unbiased position - a Director should not confuse their own goals with those of the Association and its members.

**How to apply:**

If you are interested in this Board opportunity, **please submit:**

- Curriculum Vitae (CV); and
- Nomination Form – *available from the [AMA Queensland website](#)*

to Company Secretary via [e.judd@amaq.com.au](mailto:e.judd@amaq.com.au) by **close of business on Monday 15 June 2020**.